



Mississippi Workers' Compensation Commission

1428 Lakeland Drive / Post Office Box 5300

Jackson, Mississippi 39296-5300

(601) 987-4204

<http://www.mwcc.state.ms.us>

Liles Williams, Chairman
Barney J. Schoby, Commissioner
Lydia Quarles, Commissioner

RECEIVED
MAY 11 2005
STATE AUDITOR
PHIL BRYANT
Ray C. Minor, Executive Director

May 9, 2005


Honorable Phil Bryant
Office of the State Auditor
P. O. Box 956
Jackson, MS 39205

Dear Mr. Bryant:

We concur with the findings of the State Auditor's Office and the Commission will implement a policy whereby the Purchasing Agent III position will be responsible for all goods received. This position will be furnished with date stamps for the various departments and will insure that no invoices or services will be acceptable for payment until purchase orders are issued, signed by the official authorized to do so and date stamps documenting the date goods are received are in order. In the absences of the Purchasing Agent III, the Director of Finance and Accounting will be responsible for the purchasing of all goods and services.

With your recommendations and our updates, this will enable us to carry out our purchasing more efficiently.

Sincerely,



Ray C. Minor
Executive Director

RCM/nf